

# ST VINCENT'S CATHOLIC PRIMARY SCHOOL

Headteacher: Mrs A Harrop MEd NPQEL  
Orchard Road  
Altrincham  
WA15 8EY

Email: [admin@stvincents.trafford.sch.uk](mailto:admin@stvincents.trafford.sch.uk)  
Web: [stvincents.trafford.sch.uk](http://stvincents.trafford.sch.uk)  
Tel: 0161 911 8040  
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Friday 9 September 2022

Dear Parents,

## HEADTEACHER'S NEWSLETTER

Welcome to 2022-2023 academic year. I hope that you enjoyed spending time with your family over the summer break.

### HER MAJESTY QUEEN ELIZABETH II



Yesterday it was announced that with great sadness, Her Majesty Queen Elizabeth II had passed away. We have come together to say prayers for Queen Elizabeth II, King Charles III and the Royal Family. We also spoke about the Queen's dedication to her faith, duty and service. Her Majesty and the Royal Family will remain in our prayers.

For the repose of HM The Queen

*Almighty God,*

*You are the author and sustainer of all human life; grant that your servant, Elizabeth our Queen, whom you granted a long and happy reign as Monarch of these lands may be forgiven her sins and rewarded with that eternal life promised to all those born again in the water of baptism and power of your Spirit.*

*Through our Lord Jesus Christ, your Son, Who lives and reigns with you in the unity of the Holy Spirit God, forever and ever, Amen.*

*Eternal rest, grant to her O Lord, And let Perpetual light shine upon her. May she rest in peace. Amen. May her soul, and the souls of all the faithful departed, Through the mercy of God, rest in peace. Amen*

Bishop Mark has said:

*Bishop Mark Davies of Shrewsbury asks the prayers of the diocese for the repose of the soul of Her Majesty, and for our new King, and for all the Royal Family at this time of mourning. Eternal rest grant unto her O Lord.*



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Pope Francis has sent the following message to King Charles:

*"Deeply saddened to learn of the death of Her Majesty Queen Elizabeth II, I offer heartfelt condolences to Your Majesty, the Members of the Royal Family, the People of the United Kingdom and the Commonwealth,"*

*"I willingly join all who mourn her loss in praying for the late Queen's eternal rest, and in paying tribute to her life of unstinting service to the good of the Nation and the Commonwealth, her example of devotion to duty, her steadfast witness of faith in Jesus Christ and her firm hope in his promises."*

*"Commending her noble soul to the merciful goodness of our Heavenly Father, I assure Your Majesty of my prayers that Almighty God will sustain you with his unfailing grace as you now take up your high responsibilities as King. Upon you and all who cherish the memory of your late mother, I invoke an abundance of divine blessings as a pledge of comfort and strength in the Lord,".*

## BOOK OF CONDOLENCE FOR HER MAJESTY QUEEN ELIZABETH II

On Monday we will have a special book of condolence available to sign for Her Majesty Queen Elizabeth II. The book of condolence will be open to parents, staff and children to sign if they wish.

If you would like to leave a personal message, share a memory, or pay tribute to Queen Elizabeth, you can do so by visiting the infant and junior entrance area where the prayer table and book of condolence can be found. The books will be available to sign from 8:30am in the morning and from 3pm in the afternoon.

## BACK TO SCHOOL



We are settling well into the new school year, and everyone has been busy getting to know school routines. We are sure that this year is going to be an exciting year, full of new experiences and fun learning challenges.

I would like to warmly welcome our new reception children and parents to the St Vincent's community. It is wonderful to see the children settle so quickly into school life. For those parents new to school, please see the end of year letter detailing all of our school achievements written by Mrs Donnachie our Chair of Governors.

[http://www.stvincents.trafford.sch.uk/uploads/120/files/GN\\_End\\_of\\_year\\_letter\\_2021-2022.pdf](http://www.stvincents.trafford.sch.uk/uploads/120/files/GN_End_of_year_letter_2021-2022.pdf)



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## SCHOOL INFORMATION

At the start of the year we remind parents of key school procedures and policies:

## SCHOOL PRAYERS

We say our school prayers each day. The children know the prayers well, but it is also nice for parents to know them too. Please see the link to school prayers listed on our website.  
<http://www.stvincents.trafford.sch.uk/page/school-prayers/56888>

## COMMUNICATION

We aim to keep parents regularly informed about school events. Email is the main method of communication to parents. Please ensure that the office has your correct email address so that you can receive important information. We email out a weekly newsletter on a Friday with reminders and school news on. Please do take the time to read it so that you keep up to date with school life.

## SIMS PARENT LITE APP

Please be reminded any changes to your personal data are to be actioned via your SIMS Parent Lite app. The SIMS parent app allows you to access, review and request changes to the data held on your children directly from your phone.

If you have not previously activated your account, please email the school office to request an activation email and then follow the guidance below.

To get started with the SIMS Parent app

1. You will have been sent an activation email to your registered email address(es) from [noreply@sim.co.uk](mailto:noreply@sim.co.uk), then you simply click on the link from your tablet, PC or smartphone to activate your account.
2. You can then login using your normal Facebook, Twitter, Google or Microsoft username and password, or you will need to register.
3. From your smartphone or tablet, download the app from the Google Play or Apple App store - search for SIMS Parent.
4. From a PC or Windows phone, login online at [www.sims-parent.co.uk](http://www.sims-parent.co.uk)

**Any change of details cannot be accepted by email. Please do not email the school for any change of contact details.**



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Please note that your activation email is unique to you and should not be used by anyone else. If you require an additional login then please contact the school office. Your activation email will expire after 14 days if it is not used; please contact the office via [admin@stvincents.trafford.sch.uk](mailto:admin@stvincents.trafford.sch.uk) if you require a replacement after this date.

## SCHOOL WEBSITE

Please visit our school website. <http://www.stvincents.trafford.sch.uk> We ensure it is up to date for parents to use as a point of reference. The website also shows examples of exciting activities taking place in school. It also gives a lot of information about the curriculum for each year group.

<http://www.stvincents.trafford.sch.uk/page/curriculum-information/63387>

## TWITTER

Our Twitter school newsroom can be followed @StVincentsPr Our school newsroom gives parents a greater insight into the life of our school. We share photographs, videos and information about school activities. If you haven't already followed the school, please do sign up and follow us.

## PARENT CURRICULUM MEETINGS

Each year we hold year group curriculum meetings for parents. During the meeting, the class teachers will talk through the curriculum content for the year and activities the children will do. This is a good opportunity to meet your child's class teacher and learn about how we can work together to support teaching and learning.

Date	Year Group	Time of meeting	Location
Wednesday 28 September	Y3 Curriculum Evening	5:15- 5:45pm	Junior hall
	Y4 Curriculum Evening	5:50- 6:20pm	
	Y5 Curriculum Evening	6:25- 6:55pm	
	Y6 Curriculum Evening	7:00- 7:30pm	
Thursday 29 September	Phonics Workshop Rec/Y1/Y2	5:15- 5:45pm	Infant hall
	Reception Curriculum Evening	5:50- 6:20pm	
	Y1 Curriculum Evening	6:25- 6:55pm	
	Y2 Curriculum Evening	7.00-7:30pm	

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## THE SCHOOL DAY

The school day is as follows:

	Infants	Juniors
Classroom doors open	8:45am	8:50am
Morning bell	9:00am	9:05am
Afternoon bell	3:30pm	3:25pm

When the classroom doors open, children are allowed to enter their classrooms. There is a morning activity for the children to start at this time and this enables the children to settle into their classroom. This arrangement also eases playground and traffic congestion in the morning.

At the end of the day please can children and parents make their way to the exits by 3.45pm so that our site manager, Mr Brindley can lock the gates to ensure the site is secure. Children are not permitted to play on school playground equipment after school. Other activities take place after school and the site cleared and locked.

## SCHOOL PHOTOGRAPHS



The children will be having their school photograph taken on one of the following days: 13, 14 or 15 September.

## PUNCTUALITY

Please do ensure your child arrives at school before the morning bell. This facilitates a calm start to the day.

## ATTENDANCE



We want our children to have excellent attendance and achieve well. Please note that we not able to authorise holidays in term time. Please refer to our term dates on this link before booking a holiday to ensure it is booked within the half term holiday: <http://www.stvincents.trafford.sch.uk/page/school-term-dates/6182>





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As part of our safeguarding procedures, if your child is too poorly to attend school please notify the school office by phoning or emailing to report the reason for absence. 0161 911 8040. [Admin@stvincents.trafford.sch.uk](mailto:Admin@stvincents.trafford.sch.uk)

Please note that all routine medical appointments should be made outside of the school day, for example, visiting the dentist or optician.

## REDUCING CONGESTION - PARK AND STRIDE



Many of our parents take advantage of the large Tesco carpark. Parents can park for free then walk to school and enter the Balmoral gate. Walking to school helps children learn road safety skills so that when children begin to walk on their own, they are better equipped to deal with traffic. Walking together also gives children a chance to talk and make new friends so that when they arrive at school children are ready to learn.

As our main school entrances are down two cul-de-sacs, we ask that cars do not drive down Orchard or Osborne Road unless absolutely necessary. There is no parent parking on these roads. Please also note that keen traffic wardens patrol Orchard and Osborne Rd.

## SCHOOL ENTRANCE GATES

As a reminder, parents can enter school through any school gate. We have gates on:

- Orchard Rd
- Osborne Rd
- Balmoral Rd
- Stockport Rd at the end of the ginnel next to the golf course.

Please note that we do not permit dogs on site apart from assistance dogs.

## SCHOOL MEAL PAYMENTS

We serve delicious meals prepared and cooked on site. The menus can be found on our website. Infant meals are funded through the government initiative Universal Infant Free School Meals (UIFSM). Please note that payments must be made **prior** to the half term. The funds need to be in the lunch account before a meal can be accessed. Parents also have the option of paying in full for the whole term or year if they wish. Please follow [the link to ParentPay](#) to top up your meals.



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Meal payments for children in Years 3-6 are as follows:

Half Term 2022/23	Please pay on or before:	No. of Days	Amount
<b>Autumn 1st</b>	<b>Monday 05/09/2023</b>	<b>35</b>	<b>£82.25</b>
<b>Autumn 2nd</b>	<b>Tuesday 01/11/2022</b>	<b>36</b>	<b>£84.60</b>
<b>Spring 1st</b>	<b>Tuesday 03/01/2023</b>	<b>29</b>	<b>£68.15</b>
<b>Spring 2nd</b>	<b>Tuesday 21/02/2023</b>	<b>31</b>	<b>£72.85</b>
<b>Summer 1st</b>	<b>Monday 17/04/2023</b>	<b>29</b>	<b>£68.15</b>
<b>Summer 2nd</b>	<b>Monday 12/06/2023</b>	<b>30</b>	<b>£70.50</b>

## HEALTHY EATING SNACKS



Reception and infant children receive a government-funded piece of fruit each day. Children in the junior department are encouraged to bring a piece of fruit to school for their mid-morning snack.

We have noticed that some parents ask to give out treats to their child's class on their birthday. Over the year this can add up to lots of sweets and is not in keeping with our healthy eating approach. We also have a number of children with allergies or dietary requirements. For this reason, in line with many other schools, we ask parents to save the sweets for parties. This is also in line with our school nursery and Sunshine Club policy.

## NUT FREE SCHOOL

Several of our children have nut allergies. For this reason, we ask that children do not bring in products containing nuts or have traces of nuts for their snack or for their packed lunch.



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## PASTORAL DROP IN TUESDAY 20 SEPTEMBER



We regularly hold remote pastoral drop in sessions using the School Cloud system. If you would like to speak to Mrs Gee about any pastoral matter, please book a slot by visiting:  
<https://stvincentscatholicprimary.schoolcloud.co.uk> to book your appointments. Please know that we are here to help support you and your child.

Login with the following information:

- Parent's Name
- Parent's Email
- Child's Name
- Child's DOB

Send Drop in Wednesday 21 September

## SEND DROP IN WEDNESDAY 21 SEPTEMBER

If you would like to speak to Mrs Farrell or Mrs Sutton regarding any special, additional needs your child has, please follow this link to book on a session: <https://stvincentscatholicprimary.schoolcloud.co.uk>

Login with the following information:

- Parent's Name
- Parent's Email
- Child's Name
- Child's DOB

We offer an open door to parents. If you have any questions about school life, please liaise with your class teacher. Mrs Farrell (infant department deputy head), Mrs Sutton (junior department deputy head) and I are also available to work in partnership with you.

Yours sincerely,

Mrs A Harrop

Headteacher

